Recognition First
Assessment Cover Sheet

Name: ____________________________________________

Name of Competency: ________________________________

Competency Code: ________________________________

Address: __________________________________________

Contact phone number: ______________________________

I have included the answer to question □ OR □ all tasks associated with this competency.

Declaration:
I have read and complied with the Requirements for Written Assessments. I have personally completed all tasks associated with the work submitted. I am aware that the assessment marking process takes 4 weeks from when the assignment is received by Recognition First.

Signed: ____________________________ Dated: ________________

POST ALL ASSESSMENTS TO:
Marking Co-ordinator
Recognition First
P.O. Box 1231
Goulburn NSW 2580

OR Email to:
goffice@rec1.edu.au

Office use only:
Received: ________________
Sent to: ________________
Result: ________________
Trainer notified: ____________

This sheet is retained for our records. Make sure you have clearly labelled the rest of your assignment.