Diploma in Children’s Services (Early childhood education and care) CHC50908

This qualification covers workers in children’s services who are responsible for managing, planning and implementing programs in early childhood services, in accordance with licensing, accreditation and duty of care requirements. It meets the requirements of the new National Standards as agreed to by COAG.

At this level:
- Workers have responsibility for supervision of other staff and volunteers
- In most states it is the highest qualification required at director or service manager level for children’s service centre-based care.

Occupation titles may include:
- Authorised supervisor (children’s services)
- Centre manager (children’s services)
- Children’s Services coordinator
- Director (children’s services)
- Child care worker
- Children’s advisor
- Group / team / coordinator / leader (children’s services)
- Program leader (children’s services)
- Children’s service director / manager
- Child development worker

To be eligible to enrol in this Diploma applicants must first successfully complete the Certificate III in Children’s Services CHC30708 including required elective competencies. Please check with Recognition First to ensure your eligibility before you complete the enrolment process.

Students must complete all 13 of the compulsory units and 5 electives to be eligible for the Diploma.

**COMPULSARY UNITS**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>CHCCN511A</td>
<td>Establish and maintain a safe and healthy environment for children</td>
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<tr>
<td>CHCFC502A</td>
<td>Foster physical development in early childhood</td>
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<tr>
<td>CHCFC503A</td>
<td>Foster social development in early childhood</td>
</tr>
<tr>
<td>CHCFC504A</td>
<td>Support emotional and psychological development in early childhood</td>
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CHCFC505A Foster cognitive development in early childhood
CHCFC506A Foster children’s language and communication development
CHCIC501A Manage children’s services workplace practice to address regulations and quality assurance
CHCIC510A Establish and implement plans for developing cooperative behaviour
CHCIC512A Plan and implement inclusion of children with additional needs
CHCPR502D Organise experiences to facilitate and enhance children’s development
CHCPR509A Gather, interpret and use information about children
CHCPR510A Design, implement and evaluate programs and care routines for children
CHCRF511A Work in partnership with families to provide appropriate care for children

Recognition First recommends the following elective for those working in a Centre Based Care environments across most jurisdictions. Students can negotiate different elective choices with their Trainer.

**ELECTIVES**
CHCFC508A Foster children’s aesthetic and creative development
CHCIC511A Implement and promote inclusive practices in children’s services
CHCINF407A Meet information needs of the community
CHCPOL402A Contribute to policy development
HLTOHS400A Maintain OHS processes

Please note that while this qualification equips workers to work with children from 0-5 years of age, some workplaces and jurisdictions require workers to have the skills and knowledge to work with children in early and middle childhood (for instance 0-12 years).

If workers are required to work across this span of development from 0-12 years, the candidate should receive training and/or assessment across this range and in addition to the qualification, be awarded a Statement of Attainment for achievement of the Middle Childhood Development Skill Set.

Electives may be chosen from our recommended list or from the general electives listed in the Training Package. Where appropriate to address workplace requirements, units of competency packaged at this level or higher in this or other relevant Training Packages may be chosen as electives.